RIBA Insight
BIM Toolkit for Manufacturers Workshop

Tuesday 16th April
9:30am - 4:00pm
etc.venues
Bonhill House, 1-3 Bonhill Street
London EC2A 4BX

Registration Form

Name Job title

Company

Address

Postcode

Telephone Fax

Email Date

I would like to bring ☐ colleagues

Title First Name Surname Job title

Payment rate
Please enter the number of tickets required in the box below:

Tuesday 16 April £495.00 + vat at 20% ☐

Total fee payable:

We are an RIBA Insight client and would like to receive a 10% discount:

Promotional Code: _____

We are a CIMCIG member and would like to receive a 5% discount:

Promotional Code: _____

Only one discount per order. Discount codes cannot be used in conjunction with each other.

What to do now
Fax this form to 0191 244 5623, or

Post the form to: RIBA Insight Customer Services,
RIBA Enterprises, The Old Post Office, St Nicholas Street,
Newcastle upon Tyne NE1 1RH

Any questions?
For queries regarding the programme please contact the Customer Services team on 0845 200 1056 or email info@riba-insight.com

Please note that payment needs to reach RIBA Insight prior to the event. You will receive confirmation of your place and a VAT invoice. Badges and documentation will be issued on the day at registration.

Payment method
Please provide the name and contact telephone number of the person who will make payment and our finance team will contact them as soon as possible.

Contact for payment by debit card/credit card:
Name:

Tel:

To protect the integrity of your financial information please **DO NOT** add debit or credit card details to the order form.

Payment by cheque to be received by RIBA Enterprises within 7 days of order date. Booking will be processed and confirmed once cheque is received.

Please make cheque payable to RIBA Enterprises Limited and post to:
RIBA Enterprises, the Old Post Office, St Nicholas Street
Newcastle upon Tyne NE1 1RH.

Booking conditions
This programme is correct at the time of going to press, however RIBA Insight reserves the right to alter or cancel the programme due to circumstances beyond our control. Payment is required in full prior to the event and is non-refundable in the event of non-attendance by delegate(s).

RIBA Insight may like to contact you from time to time with details of products and services we think may be of interest to you. Please confirm your agreement to us contacting you with details of products and services *(please tick)*:

By email ☐
By post ☐
By telephone ☐

We will not pass your details on to third parties.